



United States Air Force (USAF) Airworthiness Bulletin (AWB)-1006

Subject: Delegated Technical Authority (DTA) Airworthiness Authority Delegation(s) Terms and Conditions

This bulletin supplements USAF policy and instruction. In cases of conflict, this bulletin takes precedence per paragraph 2.3.4.1 of Air Force Instruction (AFI) 62-601, AFMC Supplement, USAF Airworthiness, 12 May 2011.

References:

- a. AFI 62-601, *USAF Airworthiness*, 11 June 2010
- b. AFI 62-601, AFMC Supplement, *USAF Airworthiness*, 12 May 2011
- c. Air Force Policy Directive (AFPD) 62-6, *USAF Airworthiness*, 11 June 2010
- d. Air Force Materiel Command Instruction (AFMCI) 62-202, *AFMC Core Criteria for Critical Engineering Positions*, 21 July 2005

- 1. Purpose.** AFI 62-601 (Reference a., paragraph 2.2.6) authorizes the Technical Airworthiness Authority (TAA) to delegate Airworthiness authorities. This bulletin establishes the accreditation (in accordance with Reference b., paragraph 2.2.9) requirements and terms and conditions for such delegated authorities.
- 2. Office of Primary Responsibility (OPR).** The USAF Airworthiness Office, Air Force Life Cycle Management Center/Engineering (AFLCMC/EN-EZ). Comments, suggestions, or questions on this bulletin should be emailed to the USAF Airworthiness Office mailbox at USAF.Airworthiness.Office@wpafb.af.mil.
- 3. Purpose of Delegations.** The TAA manages workload through delegations, identifies activities that can be delegated, defines criteria for qualification as a competent Delegated Technical Authority (DTA), and monitors performance of all DTAs.
- 4. Terms and Conditions for Delegation.**
 - a. The TAA delegates to an individual by name and not by position. The DTA applicant must satisfy the Accreditation requirements delineated in paragraph 5.
 - b. Evidence of compliance with terms and conditions shall be submitted in memo form clearly delineating compliance with all accreditation requirements and affirming that terms and conditions of this bulletin will be observed.
 - c. The scope of all roles and responsibilities of the delegated DTA individual will be identified in their specific letter of delegation. DTAs are responsible to execute the Airworthiness Policies, Instructions, Bulletins, and internal Airworthiness Operating Instructions on behalf of the TAA in accordance with their specific letter of delegation.
 - d. The TAA may rescind any delegation of an individual at his/her discretion with written notification.
 - e. All DTAs are required to obtain accreditation within 24 months of being delegated.

- f. DTAs may temporarily sub-delegate (documentation required) to selected authorities, down “one level” in the program/organization, in the case of extended absence like leave or TDY. The sub-delegate must be qualified and meet the accreditation requirements in paragraph 5.
- g. Director of Engineering (DOE)/DTAs shall delegate Chief Engineer (CE)/DTA responsibilities in accordance with their individual delegation letter. Every Mission Design Series (MDS) under the DOEs responsibility shall have a CE/DTA. Delegation to a CE/DTA, by the DOE/DTA, is dependent on DOE determination based upon CE selection, qualifications and experience.
- h. DOE/DTA shall document their internal processes per an Organizational Airworthiness Operating Instruction (OI) and coordinate it with the TAA prior to signature.

5. Accreditation Requirements: (Completing the required education, training, experience and meeting any other qualifications deemed necessary by the TAA, to include re-accreditation per the accreditation criteria.)

- a. Meet the requirements specified in AFMCI 62-202.
- b. Complete the Airworthiness (AW) training defined by the TAA and listed on the AFLCMC Airworthiness SharePoint site.

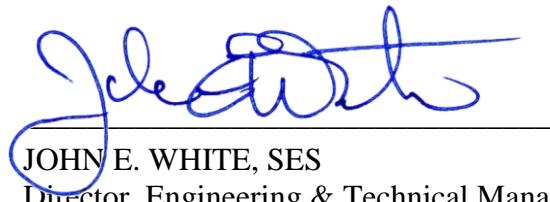
6. Record Keeping and Reporting Requirements. All delegations shall be documented and maintained by the Delegator and provided to the TAA. Delegations are valid when the USAF Airworthiness Office is in receipt of the copy. All TAA and DTA delegations shall be maintained in the Air Force Official Electronic Records Management (ERM) System.

7. Application for DTA. The TAA will consider recently appointed CEs and DOEs (or the equivalent) for acceptance as DTAs when the TAA is notified of such appointments and the CE/DOE has responsibility for one or more MDS platforms.

Unique Delegations may be requested as well. Two types are: 1) A DOE/DTA may request the TAA approve the use of delegations for specific purposes within their portfolio; and 2) An individual may request, unilaterally, if they believe it is in the interest of the USAF to be delegated with Airworthiness responsibilities. The requests for either situation must be submitted to the TAA and include the following:

- a. A description and rationale of the functions for which the delegation is requested.
- b. A description of the applicant's organizational structure and processes and how their position relates to the Airworthiness process, DOEs or MDS.
- c. A detailed description on how the organizational processes will satisfy the intent of the Airworthiness Policies, Instructions, and Bulletins.
- d. The name, responsibilities and qualifications of the applicant.

e. The applicant must be qualified and meet the accreditation requirements in paragraph 5.



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